
**WASHINGTON STATE ASSOCIATION
OF COUNTY OFFICIALS**

Board Communication

For the Year Ended December 31, 2020

To the Board of Directors
Washington State Association of
County Officials
Olympia, WA

We have audited the financial statements of Washington State Association of County Officials for the year ended December 31, 2020, and have issued our report thereon dated July 9, 2021. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated January 19, 2021. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Washington State Association of County Officials are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2019. We noted no transactions entered into by the Organization during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Management's estimate of the useful lives of property and equipment is based on past experience. We evaluated the key factors and assumptions used to develop the useful lives in determining that they are reasonable in relation to the financial statements taken as a whole.

Management's estimate of the allocation of functional expenses is based on relative benefits provided to functional areas. We evaluated the key factors and assumptions used to develop the allocations in determining that they are reasonable in relation to the financial statements taken as a whole.

Management's estimate of the value of accounts receivable is based on past experience and composition of those receivables. We evaluated the key factors and assumption used to develop those values in determining they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated July 9, 2021.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Organization's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

This information is intended solely for the use of the Board of Directors of Washington State Association of County Officials and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,



July 9, 2021

**WASHINGTON STATE ASSOCIATION
OF COUNTY OFFICIALS**

Financial Statements

**For the Year Ended December 31, 2020
With Comparative Totals for 2019**

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Independent Auditor's Report

Board of Directors
Washington State Association of County Officials

Report on the Financial Statements

We have audited the accompanying financial statements of Washington State Association of County Officials, which comprise the statement of financial position as of December 31, 2020, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Washington State Association of County Officials as of December 31, 2020, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited the Washington State Association of County Officials 2019 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated June 15, 2020. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2019, is consistent, in all material respects, with the audited financial statements from which it has been derived.

A handwritten signature in cursive script that reads "Aiken & Sanders".

Montesano, WA

July 9, 2021

WASHINGTON STATE ASSOCIATION OF COUNTY OFFICIALS

STATEMENT OF FINANCIAL POSITION

December 31, 2020 (With Comparative Totals for 2019)	2020	2019
ASSETS		
<u>Current Assets</u>		
Cash and Cash Equivalents	\$ 831,504	\$ 743,555
Accounts Receivable	3,449	7,959
Prepaid Expenses	9,316	7,495
	<u>844,269</u>	<u>759,009</u>
<u>Property & Equipment</u>		
Leasehold Improvements, Net	15,063	15,547
Furniture and Equipment, Net	2,138	3,846
	<u>17,201</u>	<u>19,393</u>
<u>Other Assets</u>		
Investments	<u>152,829</u>	<u>176,467</u>
Total Assets	<u>\$ 1,014,299</u>	<u>\$ 954,869</u>
LIABILITIES AND NET ASSETS		
<u>Current Liabilities</u>		
Accounts Payable	\$ 10,735	\$ 20,611
Accrued Vacation	44,051	26,074
	<u>54,786</u>	<u>46,685</u>
<u>Net Assets</u>		
Without Donor Restrictions	221,781	245,539
Without Donor Restrictions-Board Designated	723,296	653,258
Total Without Donor Restrictions	<u>945,077</u>	<u>898,797</u>
With Donor Restrictions	14,436	9,387
	<u>959,513</u>	<u>908,184</u>
Total Liabilities and Net Assets	<u>\$ 1,014,299</u>	<u>\$ 954,869</u>

The accompanying notes are an integral part of these financial statements.

WASHINGTON STATE ASSOCIATION OF COUNTY OFFICIALS

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

Year Ended December 31, 2020 (With Comparative Totals for 2019)			2020			2019
	Without Donor Restrictions	With Donor Restrictions	TOTAL			TOTAL
<u>Support and Revenue</u>						
Membership Dues	\$ 929,597	\$ -	\$ 929,597	\$		929,602
Contract Revenue	1,575	-	1,575			3,347
Conference Income	27,900	-	27,900			74,710
Rent Income	27,555	-	27,555			26,455
Investment Income (Loss)	(26,439)	-	(26,439)			(11,583)
Contributions	3,722	7,748	11,470			16,732
Interest Income	9,306	-	9,306			11,444
Satisfaction of donor restriction	2,699	(2,699)	-			-
Total Support and Revenue	975,915	5,049	980,964			1,050,707
<u>Expenses</u>						
Program Services	737,461	-	737,461			803,602
Management & General	192,174	-	192,174			208,512
Total Expenses	929,635	-	929,635			1,012,114
Change in Net Assets	46,280	5,049	51,329			38,593
Net Assets at Beginning of Year	898,797	9,387	908,184			869,591
Net Assets at End of Year	\$ 945,077	\$ 14,436	\$ 959,513	\$		908,184

The accompanying notes are an integral part of these financial statements.

WASHINGTON STATE ASSOCIATION OF COUNTIES OFFICIALS

STATEMENT OF FUNCTIONAL EXPENSES

Year Ended December 31, 2020 (With Comparative Totals for 2019)	2020		2019	
	Program Services	Management & General	Total	Total
Salary & Wages	\$ 267,267	\$ 76,875	\$ 344,142	\$ 308,845
Payroll Taxes & Employee Benefits	77,001	25,444	102,445	99,622
Conferences	4,536	-	4,536	63,211
WAPA Pass-through Dues	225,428	-	225,428	225,428
Lease Expense	43,528	43,528	87,056	86,781
Printing & Office Supplies	3,802	3,111	6,913	8,789
Miscellaneous Expense	886	110	996	2,140
Postage	1,638	1,340	2,978	231
Travel	13,520	-	13,520	47,646
Depreciation	-	2,192	2,192	2,759
Telephone	396	324	720	1,956
Technology	-	12,599	12,599	8,761
Insurance	-	4,647	4,647	4,659
Dues and Subscriptions	2,904	2,903	5,807	6,642
Professional Services	87,555	19,101	106,656	128,019
Scholarships	9,000	-	9,000	16,625
Total	\$ 737,461	\$ 192,174	\$ 929,635	\$ 1,012,114

The accompanying notes are an integral part of these financial statements.

WASHINGTON STATE ASSOCIATION OF COUNTY OFFICIALS

STATEMENT OF CASH FLOWS

Year Ended December 31, 2020 (With Comparative Totals for 2019)	2020	2019
<u>Cash Flows from Operating Activities</u>		
Change in Net Assets	\$ 51,329	\$ 38,593
Adjustments to Reconcile Increase (Decrease) in Net Assets to Net Cash Provided (Used) by Operating Activities:		
Depreciation	2,192	2,759
Investment Loss (Gain)	26,439	11,609
(Increase) Decrease in Accounts Receivable	4,510	20,746
(Increase) Decrease in Reimbursement Receivable	-	661
(Increase) Decrease in Prepaid Expenses	(1,821)	2,612
Increase (Decrease) in Accounts Payable	(9,876)	(33,804)
Increase (Decrease) in Accrued Vacation	17,977	(9,025)
	39,421	(4,442)
Net Cash Provided (Used) by Operating Activities	90,750	34,151
<u>Cash Flows from Investing Activities</u>		
Cash Capital Contribution to Building Investment	(2,801)	(10,500)
Purchase of Fixed Assets	-	(2,711)
	(2,801)	(13,211)
<u>Cash Flows from Financing Activities</u>		
	-	-
Net Increase (Decrease) in Cash & Cash Equivalents	87,949	20,940
Cash and Cash Equivalents at Beginning of Year	743,555	722,615
Cash and Cash Equivalents at End of Year	\$ 831,504	\$ 743,555
Supplemental Disclosures of Cash Flow Information:		
Cash Paid During the Year for Interest	\$ -	\$ -

The accompanying notes are an integral part of these financial statements.

WASHINGTON STATE ASSOCIATION OF COUNTY OFFICIALS

NOTES TO THE FINANCIAL STATEMENTS

Year Ended December 31, 2020

NOTE 1 - ORGANIZATION AND PURPOSE

The Washington State Association of County Officials (the WACO) was incorporated in the State of Washington in 1960. The WACO has approximately 270 members. The membership of WACO includes elected county assessors, auditors, clerks, coroners and medical examiners, prosecuting attorneys, sheriffs, treasurers & comparable appointed officials in charter counties.

WACO provides its members legislative representation; education and training; informational publications; day-to-day assistance concerning a wide variety of issues of importance to counties; local, state, and federal agency liaison; an annual conference for training and to develop a legislative package; affiliate support; and other forums in which to develop ideas and build consensus.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

WACO maintains its financial records on the accrual basis of accounting. Therefore, revenue is recognized when it is earned and expenses are recognized when the obligations are incurred.

Presentation Method for Financial Statements

Net assets, revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the WACO and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions — Net assets that are not subject to donor-imposed stipulations. Includes public support and revenues which are not restricted by the donor and currently available for the support of WACO.

Net Assets With Donor Restrictions — Net assets subject to donor imposed restrictions that may or will be met whether by actions of the project and/or the passage of time. Generally, the donors of these assets permit the project to use all or part of the income or gains earned on related investments for general or specific purposes. Net assets are released from restrictions when the purpose or time restrictions have been satisfied. The following represent net assets with donor restrictions at December 31, 2020:

Program Restrictions:	
Scholarship Program	\$ <u>14,436</u>
	\$ <u><u>14,436</u></u>

Use of Estimates

Financial statement preparation requires estimates and assumptions concerning the value of assets, the amount of liabilities, including contingent liabilities and revenues and expenses. Actual results may differ from management's estimates or assumptions.

WASHINGTON STATE ASSOCIATION OF COUNTY OFFICIALS

NOTES TO THE FINANCIAL STATEMENTS

Year Ended December 31, 2020

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

Statement of Cash Flows

Cash and cash equivalents include cash on hand and cash on deposit in financial institutions with an original maturity of three months or less to be cash equivalents.

Accounts Receivable

Bad debts have been immaterial in the past; therefore, an allowance for doubtful accounts has not been established. Receivables are considered past due if not collected within 90 days. The WACO does not charge interest on past due receivables. As of December 31, 2020, management believes that all accounts receivable are collectible.

Recognizing Revenue from Contracts

The Financial Accounting Standards Board (FASB) issued amended guidance to clarify the principles for recognizing revenue from grants and contracts with customers. The standard is effective for annual period beginning after December 15, 2018. The guidance requires an entity to recognize revenue to depict the transfer of goods or services to customers in an amount that reflects the consideration to which an entity expects to be entitled in exchange for those goods or services. The WACO follows these principles. The WACO if it receives an advance of funds from grants or contracts, recognizes deferred revenue in the amount of the advance for its performance obligation to perform services in the future. The balances of receivables and deferred revenue from contracts are as follows as of December 31, 2020:

Accounts Receivable	\$	<u>3,449</u>
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Deferred Revenue	\$	<u>-</u>
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Property and equipment

Property and equipment are recorded at cost or, if acquired as a donation, at the estimated fair value at the date donated. Depreciation is computed utilizing the straight-line method and the following estimated useful lives:

Equipment and furnishings	3 - 7 years
Leasehold improvements	39 years

Maintenance and repairs are charged to expense as incurred; major renewals and improvements are capitalized. When items of equipment are sold or are otherwise disposed of, the appropriate cost and related accumulated depreciation amounts are removed from the accounts, and any gain or loss is included in income.

Advertising Costs

The costs of advertising are expensed as incurred.

WASHINGTON STATE ASSOCIATION OF COUNTY OFFICIALS

NOTES TO THE FINANCIAL STATEMENTS

Year Ended December 31, 2020

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

Allocation of Indirect Costs

The financial statements report certain categories of expenses that are attributable to one or more programs or supporting functions of WACO. These expenses include facilities, printing and office supplies, postage, and dues and subscriptions and are allocated based a ratio determined by management to be appropriate. Payroll and related costs are allocated based on time spent on each function.

Employee Benefits And Compensated Absences

WACO provides its employees with paid annual and sick leave in accordance with its current policies. Sick leave benefits are cumulative only to the extent of use for illness. Accrued and unused annual leave is payable to the employee in cash upon termination. Unused balances as of December 31, 2020 and 2019 totaled \$44,051 and \$26,074, respectively

All WACO employees are eligible to participate in their retirement program, a 401(k) plan. The amount of the contribution is determined annually during the budget process and must be approved by the Board of Directors. WACO approved a matching contribution of 7.5% of employee wages for the years ended December 31, 2020 and 2019. Once the contribution is made to an employee's 401K account, control over the account is vested in the employee. Pension cost for the years ended December 31, 2020 and 2019 were \$16,754 and \$14,502 respectively.

NOTE 3 – LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

WACO, although it expects to receive current support to fund operations for 2021 and later years, has \$820,517 and \$742,127 of financial assets available within one year of the statement of financial position dates on December 31, 2020 and 2019, respectively, to meet cash needs for general operating expenditures of WACO. Financial assets available within one year consists of the following:

	<u>2020</u>	<u>2019</u>
Cash and Cash Equivalents	\$ 831,504	\$ 743,555
Accounts Receivable	3,449	7,959
Donor Restriction Imposed	<u>(14,436)</u>	<u>(9,387)</u>
Financial Assets Available to Meet Cash Needs Within One Year	\$ <u>820,517</u>	\$ <u>742,127</u>

NOTE 4 – CREDIT RISK CONCENTRATION

The WACO places its cash assets in federally insured institutions and limits the amount of credit risk by employing different institutions. At December 31, 2020, the WACO had cash deposits, at one institution, exceeding the \$250,000 insurance limit provided by the Federal Deposit Insurance Corporation in the amount of \$72,935.

WASHINGTON STATE ASSOCIATION OF COUNTY OFFICIALS

NOTES TO THE FINANCIAL STATEMENTS

Year Ended December 31, 2020

NOTE 5 – BOARD DESIGNATED NET ASSETS

WACO has a board restricted reserve that can be used for maintenance or improvements to the Partnership (see note 6), anticipated expenses for annual events, and unforeseen expenditures. As of December 31, 2020 and 2019, the board restricted reserve was \$723,296 and \$653,258, respectively

	<u>2020</u>	<u>2019</u>
Board Reserve For:		
Operations	\$ 500,000	\$ 554,958
Capital Expenditures	90,000	55,000
Conference	30,000	15,000
Audit Reserve	9,000	9,000
Earmarked for Unemployment Claim	19,000	19,000
Earmarked for Current Year Income	75,000	-
Other	<u>296</u>	<u>300</u>
Total Board Restricted Net Assets	\$ <u>723,296</u>	\$ <u>653,258</u>

NOTE 6 – INVESTMENTS & FAIR VALUE MEASUREMENTS

The WACO is the general partner of Washington Counties Building (Partnership). WACO is a 50% participant in the income/loss of the Partnership. The WACO's invested capital in the Partnership at December 31, 2020 and 2019 was \$152,829 and \$176,467, respectively.

Investment (loss) on the statement of activities for the year ended December 31, 2020 was \$(26,439).

Fair Value Measurements, establishes a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy are described as follows:

Level 1: Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the WACO has the ability to access.

Level 2: Inputs to valuation methodology include:

- A. Quoted prices for similar assets or liabilities in active markets.
- B. Quoted prices for identical or similar assets or liabilities in inactive markets.
- C. Inputs other than quoted prices that are observable for the asset or liability.
- D. Inputs that are principally from or corroborated by observable market data by correlation or other means.

WASHINGTON STATE ASSOCIATION OF COUNTY OFFICIALS

NOTES TO THE FINANCIAL STATEMENTS

Year Ended December 31, 2020

NOTE 6 – INVESTMENTS & FAIR VALUE MEASUREMENTS (CONT.)

Level 3: Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset or liability’s fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

Following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes in the methodologies used at December 31, 20120.

Washington Counties Building: The equity method of accounting.

The preceding method described may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, although the WACO believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

The following table sets forth by level, within the fair value hierarchy, the WACO assets at fair value as of December 31, 2020 with comparable totals for 2019:

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>2020 Total</u>	<u>2019 Total</u>
Washington Counties Building	\$ -	\$ -	\$ 152,829	\$ 152,529	\$ 176,467
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 152,529</u>	<u>\$ 152,529</u>	<u>\$ 176,467</u>
<u>Level 3 Losses</u>					
Balance January 1, 2020			\$ 176,467		
Capital Contributions				2,801	
Realized Loss				<u>(26,439)</u>	
Balance December 31, 2020			\$ <u>152,829</u>		

NOTE 7 – LEASES

The WACO leases office space that is classified as an operating lease. The lease is year to year. Lease expense for the years ended December 31, 2020 and 2019, was \$83,200 and \$81,000 respectively.

The WACO also leases a copier that is classified as an operating lease. The lease expired in 2020 and the WACO currently uses it on a month to month agreement. Lease expense for the years ended December 31, 2020 and 2019, was \$3,856 and 5,781, respectively.

WASHINGTON STATE ASSOCIATION OF COUNTY OFFICIALS

NOTES TO THE FINANCIAL STATEMENTS

Year Ended December 31, 2020

NOTE 8 - PROPERTY AND EQUIPMENT

Property and equipment consist of the following at December 31, 2020:

	Beginning Balance <u>01/01/2020</u>	Additions	Ending Balance <u>12/31/2020</u>
Furniture and Equipment	\$ 37,841	\$ -	\$ 37,841
Less Accumulated Deprecation	<u>(33,995)</u>	<u>(1,708)</u>	<u>(35,703)</u>
Net Furniture and Equipment	\$ <u>3,846</u>	\$ <u>(1,708)</u>	\$ <u>2,138</u>
Leasehold Improvements	\$ 18,886	\$ -	\$ 18,886
Less Accumulated Deprecation	<u>(3,339)</u>	<u>(484)</u>	<u>(3,823)</u>
Net Leasehold Improvements	\$ <u>15,547</u>	\$ <u>(484)</u>	\$ <u>15,063</u>

Net property and equipment as of December 31, 2019, was \$19,393.

NOTE 9 - SUBSEQUENT EVENTS

No events have occurred through July 9, 2021, which is the date the financial statements were available to be issued based on client facts and circumstances, for events requiring recording or disclosure in the financial statements for the year ended December 31, 2020.

NOTE 10 - UNCERTAIN TAX POSITIONS

The WACO is a non-profit corporation exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and is not classified as a private foundation.

The WACO files income tax returns in the U.S. federal jurisdiction. The WACO is no longer subject to U.S. federal income tax examinations by tax authorities for years before 2017. Currently, there is no examination or pending examination with the Internal Revenue Service (IRS).

As of December 31, 2020, there are no tax positions for which the deductibility is certain but for which there is uncertainty regarding the timing of such deductibility.

WASHINGTON STATE ASSOCIATION OF COUNTY OFFICIALS

NOTES TO THE FINANCIAL STATEMENTS

Year Ended December 31, 2020

NOTE 11 – COVID-19 CORONAVIRUS

On March 11, 2020, the World Health Organization officially declared COVID-19, the disease caused by the novel coronavirus, a pandemic. COVID-19 has required The WACO to make adjustments to operating practice and delivery of services. The WACO has continued to provide program services. Management is closely monitoring the evolution of this pandemic, including how it may affect the economy and the general population. Economic uncertainties and government mandates, which are expected to be temporary, could have a negative impact on operating results. However, the related financial impact and duration cannot be reasonably estimated at this time